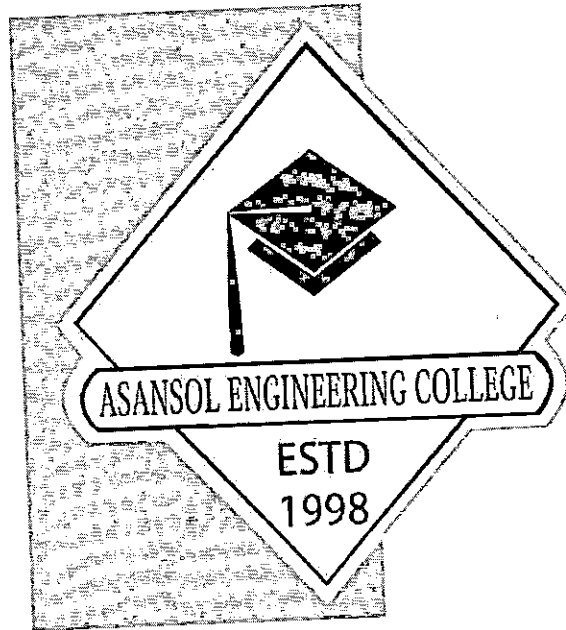


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AFFILIATED BY MAULANA ABUL KALAM AZAD UNIVERSITY, KOLKATA
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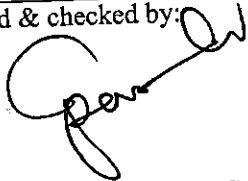



**Policy for prevention and prohibition of
Ragging, violation of rules and misconduct
with zero-tolerance (W.e.f Session 2016-17)**

Approved By BOG

No. 40 Dated: 15/07/2016

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Registrar
Asansol Engineering College
Vivekananda Sarani, Asansol-5

Principal, AEC
Asansol Engineering College



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Asansol Engineering College

Policy for prevention and prohibition of Ragging, violation of rules and misconduct with zero-tolerance

The Asansol Engineering College has a strict policy of zero tolerance towards ragging, rule violations, and misconduct. The institute follows and complies with the regulations set forth by the University Grants Commission (UGC) and the All India Council for Technical Education (AICTE), which can be found on the UGC website (www.ugc.ac.in) and the AICTE website (www.iictc-india.org) respectively. The UGC has issued a document titled "Summary of UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009," in response to the judgment of the Hon'ble Supreme Court of India on May 8, 2009, in Civil Appeal No. 887/2009. Additionally, the UGC released the "Curbing the Menace of Ragging in Higher Educational Institutions (Third Amendment) Regulations, 2016" on June 29, 2016. Asansol Engineering College strictly abides by these regulations. Here are the summarized practices and regulations in place to address the issue of ragging.

1. Objective:

The institute's objective is to completely eradicate all forms of ragging. This is achieved by prohibiting ragging through these regulations, preventing its occurrence, and imposing punishment on those involved in ragging, as specified in the regulations and the applicable law.

2. Definition and Acts of Ragging:

The Honourable Supreme Court of India has provided a comprehensive definition of ragging as follows: "Ragging is any disorderly conduct, whether through spoken or written words or through acts, that involves teasing, treating, or handling a student rudely. It includes rowdy or undisciplined activities that cause annoyance, hardship, psychological harm, fear, or apprehension in a fresher or junior student, resulting in shame or embarrassment that adversely affects their psyche."

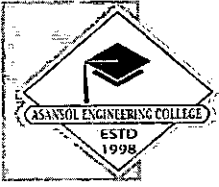


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Ragging encompasses the following acts:

- a) Any conduct by a student, either verbally or in writing, that teases, treats, or handles a fresher or any other student rudely.
- b) Engaging in rowdy or undisciplined activities that cause annoyance, hardship, physical or psychological harm, or instil fear in a fresher or any other student.
- c) Asking a student to perform acts that they would not ordinarily do, causing shame, torment, or embarrassment and adversely affecting their physical or mental well-being.
- d) Any act by a senior student that disrupts or disturbs the regular academic activities of another student or fresher.
- e) Exploiting the services of another student for completing academic tasks assigned to an individual or a group of students.
- f) Engaging in financial extortion or imposing forced expenditures on a fresher or any other student.
- g) Committing physical abuse, including sexual abuse, homosexual assaults, stripping, engaging in obscene and lewd acts, causing bodily harm, or posing any danger to health or personal safety.
- h) Abusing others through spoken words, emails, posts, or public insults, with an intent to derive perverted pleasure or sadistic thrill from causing discomfort to a fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student, with or without the intention of deriving sadistic pleasure or showcasing power, authority, or superiority over them.
- j) Punishable elements of ragging include:
 - Abetting ragging
 - criminal conspiracy to rag
 - unlawful assembly and rioting during ragging
 - creating public nuisance during ragging
 - violation of decency and morality during ragging
 - causing injury to the body
 - wrongful restraint
 - wrongful confinement



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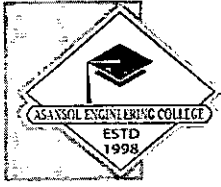
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- use of criminal force
- assault
- sexual offenses
- extortion
- criminal trespass
- offenses against property
- criminal intimidation
- attempts to commit any of the mentioned offenses
- physical or psychological humiliation

3. Measures to Prohibit Ragging:

The institute has implemented various measures in accordance with the regulations to prevent ragging. Some of these measures include:

- a) Strictly prohibiting and not condoning any reported incident of ragging in any form within or outside the institution. Taking all necessary and required measures, including those outlined in the regulations, to eliminate ragging from the institution.
- b) The institute will take action against individuals found guilty of participating in or promoting ragging, actively or passively, in accordance with these Regulations.
- c) The institute's policy states that any public declaration of intent for student admissions must explicitly prohibit ragging, and individuals found guilty of ragging or abetting it will be punished under these Regulations and applicable laws.
- d) The contact information of important personnel, including the Head of the institution, faculty members, Anti-Ragging Committees and Squads, authorities, and wardens, will be published in the admission brochure or prospectus.
- e) Students applying for admission must submit a signed Anti-Ragging affidavit, and a separate affidavit must be signed by their parent/guardian.
- f) Distress messages received by the Anti-Ragging Helpline will be promptly relayed to relevant authorities and made available to the public through web-enabled platforms.



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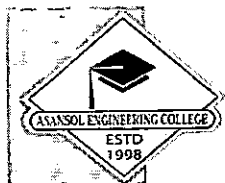
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- g) Upon receiving recommendations or information regarding any reported incident of ragging, the Head of the institution will determine if a case under the penal laws is applicable. If so, a First Information Report (FIR) will be filed with the police within 24 hours.
- h) The Commission will maintain an electronic database of affidavits affirmed by students and their parents/guardians, which will also serve as a record of ragging complaints and the actions taken.
- i) Institutions receiving financial assistance or grants must comply with anti-ragging measures as a condition in the Utilization Certificate.
- j) Any act of physical or mental abuse, such as bullying or exclusion, based on various grounds, including colour, race, religion, caste, gender, sexual orientation, etc., is prohibited.
- k) Instances of ragging can negatively impact an institution's accreditation, ranking, or grading by authorized agencies. The Commission may prioritize financial grants under section 12B of the Act, for institutions with an unblemished record of no reported incidents of ragging.

4. Administrative action in case of ragging:

If a student is found guilty of ragging, the institution will administer punishment following the prescribed procedure as outlined below:

- a) The Anti-Ragging Committee of the institution will make an appropriate decision on the punishment based on the facts of each incident and the severity of the ragging established in the recommendations of the Anti-Ragging Squad.
- b) Depending on the severity of the guilt determined by the Anti-Ragging Squad, the Anti-Ragging Committee may impose one or more of the following punishments on the guilty individuals:
 - Suspension from attending classes and academic privileges.
 - Withholding or withdrawing scholarships, fellowships, and other benefits.
 - Debarring from participating in tests, examinations, or evaluation processes.
 - Withholding of results.
 - Debarring from representing the institution in regional, national, or international events, tournaments, or youth festivals.



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- Suspension or expulsion from the hostel.
 - Cancellation of admission.
 - Rustication from the institution for a specific period, ranging from one to four semesters.
 - Expulsion from the institution and subsequent debarring from admission to any other institution for a specified duration.
- c) If the individuals responsible for ragging cannot be identified, the institution may impose collective punishment.
- d) An appeal against the punishment given by the Anti-Ragging Committee can be made to the Vice-Chancellor of the University in the case of an institution affiliated or a constituent part of a University, to the Chancellor of the University in the case of a University, and to the Chairman or Chancellor of an institution of national importance created by an Act of Parliament.
- e) If a lapse is attributed to any faculty or staff member in reporting or taking prompt action to prevent ragging, or if they display apathy or insensitivity towards ragging complaints or fail to take timely preventive measures as required, the appointing authority will initiate disciplinary action against them according to the institution's prescribed procedure. In the case where the Head of the institution is responsible, the authority designated to appoint the Head will take disciplinary action. Such action will not preclude any legal action that may be taken under the penal laws for abetting ragging or for failing to prevent or punish a student found guilty of ragging.

5. Highlights:

Asansol Engineering College maintains a zero-tolerance policy towards ragging and other forms of undisciplined behaviour. Stringent actions are taken against such misconduct.

Key points include:

- a) An active Anti-Ragging Committee and Anti-Ragging Squad have been established.
- b) Reports or information regarding ragging can be submitted through designated contact details, including Committee members and a national helpline number provided in accordance with UGC Regulations. Information can also be shared by any member of the institute or from external sources.
- c) A maximum deadline of 7 days is strictly followed to complete the procedure.



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- d) The institute's website prominently displays the ban on ragging and the consequences for individuals found guilty of such acts.
- e) Regulations, posters, banners, and contact numbers of executive authorities, ARC members, and Anti-Ragging Squad members are disseminated throughout the institute premises, including hostels and college notice boards.
- f) The Anti-Ragging Squad, along with the Anti-Ragging Committee, has been formed, and measures are in place to implement the anti-ragging program.
- g) Continuous guidance and mentoring are provided to all students through the mentor-mentee scheme.
- h) Wardens for both male and female students are responsible for constant monitoring and ensuring their well-being.
- i) Security measures have been strengthened.
- j) Students are educated and made aware of the appropriate punishments as per the laws.

- **Institutional Anti-Ragging mechanism is shown in Annexure-I**



Anti-Ragging Mechanism

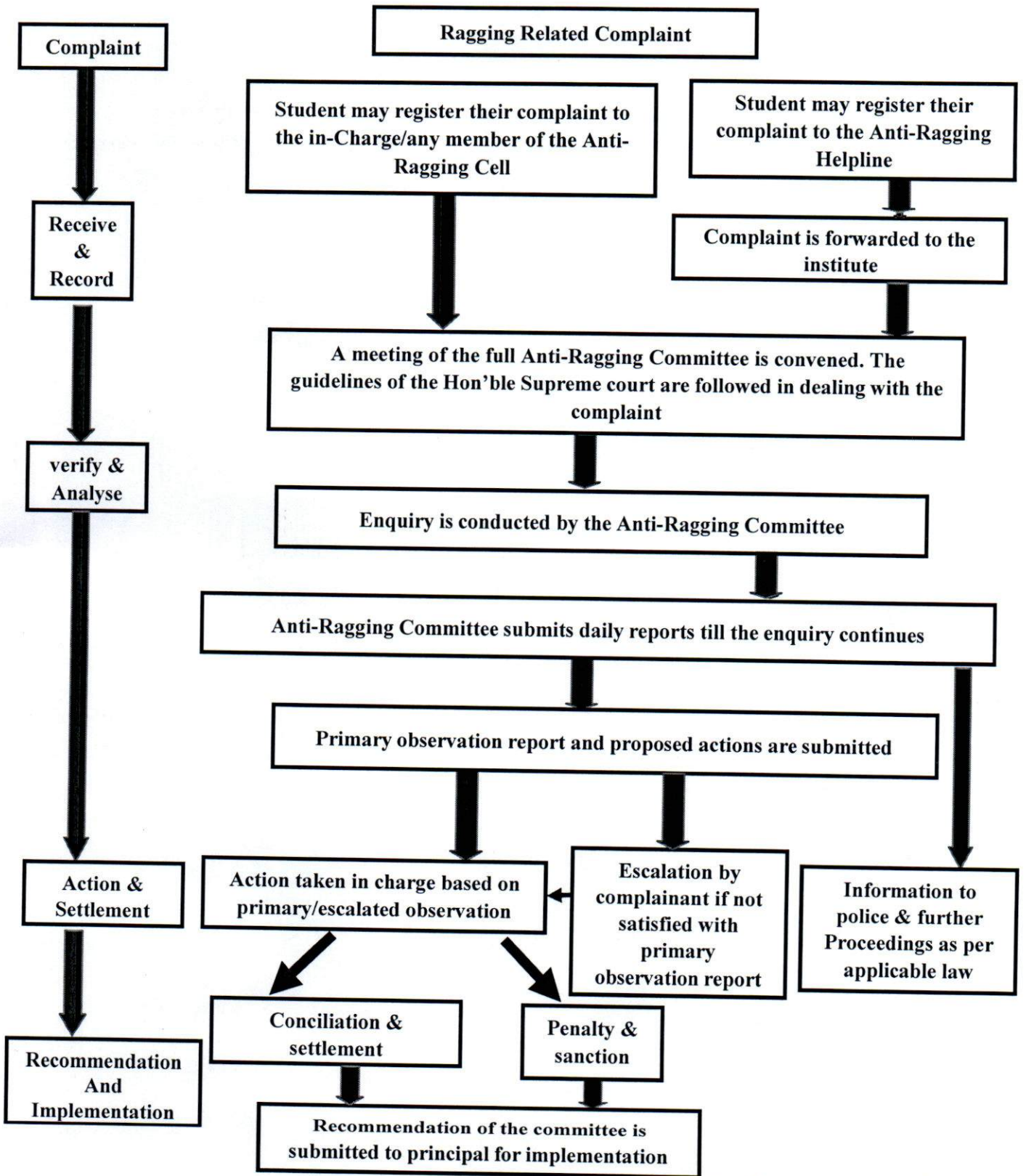
Functions:

- Arrange campaigning, counseling and growing awareness through display or otherwise against the evils of ragging, its severity as a criminal offence and the associated punishments, when found guilty.

- Conduct enquiry of all reported cases and /or complaints received in any form.

- Making the BOG aware through the Principal the findings and the punitive action to be taken, if any.

- Evolve and suggest means to take preventive measures against ragging.



[Anti-Ragging Mechanism]